



<b>Job Title:</b>	Family Support Specialist		
<b>Location:</b>	Minnesota/Wisconsin	<b>Travel Required:</b>	minimal
<b>Level/Salary Range:</b>	TBD	<b>Position Type:</b>	Part time

**ROLE AND RESPONSIBILITIES**

The Family Support Specialist's primary responsibilities are to facilitate and implement the Family Support programs of Star Legacy Foundation.

Specific activities may include, but are not limited to the following:

- Assessment and case management for WICSID referrals
- Coordinate and support WICSID client communication
- Represent Star Legacy Foundation at Family Support and Education activities
- Identify gaps in available resources
- Support family engagement activities in other Star Legacy projects
- Other activities to support the mission and success of Star Legacy Foundation

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

Health professional education, RN or SW preferred

Minimum 3 years of experience in Perinatal Bereavement

**PREFERRED SKILLS**

Ability to connect with people and establish working relationships

Organized, responsible, and detail-oriented

Understanding and commitment to confidentiality

Excellent communication skills

Committed to the mission of the Star Legacy Foundation

Computer skills including Word, Excel, OneDrive

Self-starter with the ability to work and meet objectives independently

**SUPERVISOR**

The Family Support Specialist will report to the Executive Director.